



A
16-047
03/30/16

Copies of OCC Complaints

Pursuant to DGO 2.04(II)(A), senior-ranking officers that are receiving a citizen complaint against an officer are to first evaluate the seriousness of the allegation and to determine if an immediate investigation is indicated. If an immediate investigation is not indicated, prepare a complaint form (SFPD/OCC 293). Write only what the complainant states on this form. If the complainant is present, allow him/her to review the form and make any corrections. Once completed, and prior to routing the complaint, provide the complainant a copy.

Per DB 15-141, both sworn and non-sworn members are required to electronically acknowledge this Department Bulletin in HRMS.

A handwritten signature in blue ink, which appears to read "Greg P. Suhr", is positioned above the printed name and title.

GREGORY P. SUHR
Chief of Police