



**San Francisco Police Department
Professional Standards & Principled Policing Bureau
Department of Justice Compliance**

<p>Individual Recommendation Report</p> <p>Bureau: Chief of Staff</p> <p>Rec. Number: 4.4</p> <p>Assigned To Project Manager: Sgt. Youngblood</p> <p>Prepared by: Sgt. Youngblood</p> <p>Priority: High</p>	<p>Reserved For PSPPB Only</p> <p><input type="checkbox"/> President's Task Force</p> <p><input type="checkbox"/> Blue Ribbon Panel</p> <p><input type="checkbox"/> CJTF SF Bar Association</p> <p><input type="checkbox"/> Department of Police Accountability</p> <p><input type="checkbox"/> Civil Grand Jury:</p>
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DOJ Recommendation #: 4.4

To facilitate the implementation of Recommendation 4.3, a training bulletin describing the form, its purpose, and how to accurately complete it should accompany the form introduction. The bulletin should be implemented within 90 days of the issuance of this report.

DOJ Objective: Use of Force

Executive Summary:

This recommendation overlaps with completed Recommendation 4.3. Department Bulletin 17-006 which was a revision to Department Bulletin 15-237 outlined the new procedures for completion of the Supervisory Use of Force Evaluation. Included in DB 17-006 was a step by step guide on how to complete the evaluation.

Purpose:

Provide a guide for supervisors on how to complete the Supervisory Use of Force Evaluation Form.

Policy:

Department Bulletin 17-006 mandates that supervisors must complete a Supervisory Use of Force Evaluation Form for each reportable use of force and submit through the chain of command before the end of their watch. The Supervisory Use of Force Evaluation has been rolled out department wide as of 1/9/17.

Included with this Department Bulletin was a step by step guide which showed line by line how to fill out the form and where to get this information from. This guide was attached to the Department Bulletin and is easily accessible to all Supervisors who reference the DB on the proper procedures.

Audit (if applicable): SEE SUPPORTING DOCUMENTS SECTION ITEMS NO. 10 AND NO. 11 W.Scott

Written Directive: (D.G.O., Dept. Manual, Bureau Orders, Dept. Bulletins, etc.)

- DGO 5.01
- DB 15-237



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- DB 17-006 (DB 15-237 Revision)
- DB 17-006 (Revised 3/15/17) – Currently in Concurrence)
- Supervisory Use of Force Evaluation Form (Revised 3/15/17)
- Step by Step Guide on completing the Supervisory Use of Force Evaluation Form
- Use of Force Log (Revised to digital format 3/15/17)
- Use of Force Flow Chart

Supporting Documentation: (Learning Domains, Power points, Lesson Plans, Policies)

- Use of Force Details Summary Report from January
- 10 Use of Force Incident Reports
- 10 Completed Supervisory Evaluation Forms
- 10 Completed Use of Force Logs

Implementation, training & records (How to prove we did what we said?)

Supporting documentation from the 10 reports, evaluations and logs show the completed use of force process as laid out in Recommendation 4.3. The Detail Summary Report for January shows all data that has been captured per DGO 5.01.